



CATALYST AWARD NOMINATION

ELIGIBILITY WORKSHEET

This worksheet includes key context and questions to help you determine whether your organization's initiative is eligible for nomination for the Catalyst Award. Please visit the [Catalyst Award Application](#) page for more information.

| CONTEXT |

Using the contextual prompts included here, consider the scope and target population of your initiative as you answer the prerequisite questions that follow.

1. Define the geography for the initiative you would like to nominate:

- Single region
- Two regions
- Global (i.e., in more than two regions where the organization operates)

2. Define the scope for the initiative you would like to nominate:

- Single business or division
- Multiple businesses or divisions
- Entire organization

3. Define the target population for the initiative you would like to nominate:

- Entry-level employees
- High potentials/high-performing employees
- Mid-level managers
- Senior-level employees
- Multiple levels
- All employees

| ELIGIBILITY PREREQUISITES |

Please answer all the questions to determine whether your organization's initiative is eligible for nomination in the current Catalyst Award cycle.

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| 1. Does your organization have at least two women on its Board of Directors? | YES | NO |
| 2. Do women represent at least 10% of your organization's Band 1 executive leaders? | YES | NO |
| 3. Did your initiative start at least three years ago? | YES | NO |
| 4. Can you provide at least three years of complete data and supporting metrics for the initiative, including for the initiative's start year and current year? | YES | NO |
| 5. Do the supporting metrics for the initiative show a positive change between the year the initiative started and the current year/to date? For the 2016 Catalyst Award, current year data = FY 2015. | YES | NO |

6. If your initiative is selected as a Catalyst Award winner, will your organization's CEO or Managing Partner/Director be available to attend the Catalyst Award Dinner and accept the Catalyst Award in person?	YES	NO
7. Has your organization hired Catalyst Inc. for an in-depth and strategic consulting engagement (two or more days) within the past three years (e.g., for 2017 nominations, since 2013)?	YES	NO
8. Has your organization nominated an initiative for the Catalyst Award within the past two years (e.g., for 2017 nominations, 2015 and 2016)?	YES	NO
9. Has your organization been involved in a merger with another organization within three years of nomination, or is your organization currently involved in a pending merger with another organization?	YES	NO

| RESULTS |

If you received ALL checkmarks:

Congratulations! Your organization's initiative is eligible to be nominated for the Catalyst Award. Please visit the [Catalyst Award](#) page for more information on the application process.

If you received ANY Xs:

Unfortunately, your organization's initiative is ineligible for nomination for the Catalyst Award this year.

If you have any questions about eligibility requirements, please contact [Laura Sabattini, Chair, Catalyst Award Evaluation Committee](#)