

# CATALYST CANADA HONOURS

CELEBRATING CHAMPIONS OF WOMEN IN BUSINESS

## 2018 CATALYST CANADA HONOURS COMPANY/FIRM LEADER AND BUSINESS LEADER NOMINATION PACKAGE

The Catalyst Canada Honours annually recognizes leaders who are exceptional role models for accelerating progress for women through workplace inclusion. Catalyst Canada Honours Champions inspire corporate Canada by intentionally and strategically creating inclusive workplaces where all women can thrive.

### CATALYST CANADA HONOURS CHAMPION

A Catalyst Canada Honours Champion is a leader who is visibly committed to diversity and inclusion in the workplace. Champions mentor and sponsor women, challenge the status quo, influence others to advocate for diversity and inclusion, and have a marked impact on the advancement of all women in the workplace, including but not limited to Aboriginals, people with disabilities, members of the LGBT (lesbian, gay, bisexual, and transgender) community, and visible minorities. Through their own unique combination of behaviors, skills, and convictions, Champions inspire others to make workplaces and the world better and more inclusive for all.

### NOMINEE CATEGORIES AND ELIGIBILITY

- **COMPANY/FIRM LEADER:** This CEO, president (in Canadian incorporated companies or subsidiaries in which there is no CEO), or managing partner leads a for-profit company, subsidiary, or limited liability partnership; a commercial crown corporation; or a commercial co-operative.
- **BUSINESS LEADER:** This senior executive leads a business unit, division, or practice area at a for-profit company, subsidiary, or limited liability partnership; a commercial crown corporation; or a commercial co-operative.

Catalyst encourages nominees of all backgrounds and from industries across Canada to apply.

If selected as a Catalyst Canada Honours Champion the nominee must be in attendance at the Catalyst Canada Honours Conference and Dinner, taking place in Fall 2018 in Toronto.

Read more about [Catalyst Canada Honours](#) categories, evaluation criteria, the evaluation process and timeline, eligibility requirements, and past [Catalyst Canada Honours Champions](#).

### KEY DATES

- Submission deadline for completed nomination package: February 23, 2018
- Champions selected and announced: June 2018
- Catalyst Canada Honours Conference and Dinner: Fall 2018 in Toronto

### QUESTIONS?

Contact Catalyst Canada at +1 416 645 5868 or [canadahonours@catalyst.org](mailto:canadahonours@catalyst.org).

### ABOUT CATALYST

Catalyst is a global nonprofit working with some of the world's most powerful CEOs and leading companies to help build workplaces that work for women. Founded in 1962, Catalyst drives change with pioneering research, practical tools, and proven solutions to accelerate and advance women into leadership—because progress for women is progress for everyone.



**CATALYST**  
WORKPLACES THAT WORK FOR WOMEN

## NOMINATOR CONTACT INFORMATION

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Relationship to Nominee \_\_\_\_\_

Title \_\_\_\_\_

Company/Firm \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Executive Assistant Name \_\_\_\_\_

Assistant's Telephone \_\_\_\_\_

Assistant's Email \_\_\_\_\_

## NOMINEE CONTACT INFORMATION

Nomination Category  Company/Firm Leader  Business Leader

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Title \_\_\_\_\_

Company/Firm \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Executive Assistant Name \_\_\_\_\_

Assistant's Telephone \_\_\_\_\_

Assistant's Email \_\_\_\_\_

## TO BE COMPLETED BY THE NOMINATOR

### INCLUSIVE LEADERSHIP

Catalyst research has found that four key leadership behaviours are linked to workplace inclusion:

- Empowerment: Enabling direct reports to develop and excel.
- Accountability: Demonstrating confidence in direct reports by holding them responsible for performance they can control.
- Courage: Putting personal interests aside to achieve what needs to be done; Acting on convictions and principles even when it requires personal risk-taking.
- Humility: Admitting mistakes; Learning from criticism and different points of view; Acknowledging and seeking contributions of others to overcome one's limitations.

### EVALUATION CRITERIA

Catalyst Canada Honours Champions:

- Demonstrate the four inclusive leadership behaviours in their everyday actions.
- Mentor and sponsor women.
- Produce tangible results related to the inclusion and advancement of women.
- Challenge the status quo related to workplace inclusion.
- Influence other leaders to support diversity and inclusion.
- Lead and/or participate in programs and initiatives that aim to advance all women through workplace inclusion.

Please express how the nominee is an inclusive leader in the areas described by the evaluation criteria. Please include specific examples, and any measurable results (where possible), regarding the nominee's impact on workplace inclusion and women's advancement.

Is there any additional information about the nominee that you feel the Evaluation Committee should know?

## TO BE COMPLETED BY A REFERENCE

### REFERENCE CONTACT INFO

First Name	_____
Last Name	_____
Relationship to Nominee	_____
Title	_____
Company/Firm	_____
Address	_____
Telephone	_____
Email	_____
Executive Assistant Name	_____
Assistant's Telephone	_____
Assistant's Email	_____

Please include a letter of reference describing why you consider the nominee to be an inclusive leader and diversity Champion. Please provide specific examples of actions the nominee has taken to support inclusive workplaces and the advancement of women.